



## Ductless Heat Pump (DHP) and Ducted Mini-Split Installation Form

All sections must be filled out by the installer at the time of installation. A copy of this completed form and the purchase receipt or invoice must be promptly submitted to the homeowner's utility in accordance with utility policy.

Eligibility Guide for DHPs and Ducted Mini-Splits: Ducted Mini-Splits do not include homes with whole house centrally ducted systems. See PTCS Air Source Heat Pumps for further information on whole home centrally ducted systems.

Select what you are Installing (Select One)	Eligible Home Types (Select One)	Eligible Existing Heating System Being Replaced (Select One)
<input type="checkbox"/> Single Indoor Head DHP <input type="checkbox"/> Single Ducted Mini-Split (not whole home centrally ducted)	<input type="checkbox"/> Existing Single Family <input type="checkbox"/> Existing Manufactured <input type="checkbox"/> New Single Family (in all states except WA) <input type="checkbox"/> New Manufactured	<input type="checkbox"/> Electric Forced Air Furnace <input type="checkbox"/> Electric Zonal <sup>1</sup>
<input type="checkbox"/> Multi Indoor Head DHPs <input type="checkbox"/> Multiple Indoor Ducted Mini-Splits (not whole home centrally ducted) <input type="checkbox"/> Combination DHP/Ducted Mini-Split	<input type="checkbox"/> Existing Single Family <p><i>Note:</i> Multi-head DHPs, multi ducted mini-splits and combination installs in New &amp; Existing Manufactured Homes or New Single Family Homes (in all states except WA) may be eligible for single indoor head DHP or single ducted mini-split incentive (see above).</p>	<input type="checkbox"/> Electric Forced Air Furnace <input type="checkbox"/> Electric Zonal
<input type="checkbox"/> DHP	<input type="checkbox"/> Existing Single Family <input type="checkbox"/> Existing Manufactured	<input type="checkbox"/> DHP

### Household Information

Customer Name		Customer Electric Utility		
Installation Address		City	State	Zip
Year Built:	Total Heated Area of the Home: Sq Ft	Customer Phone		
Mailing Address, if different:				

### Installation Information

<sup>1</sup> Zonal heating includes electric, non-ducted: ceiling cable, wall, baseboard, plug-in and an electric boiler/water heater attached to a zoned hydronic floor heating system.

<b>AHRI Certified Reference #:</b>		<b>HSPF Rating:</b>	<b>Installation Date:</b>
<b>Outdoor Unit Manufacturer:</b>		<b>Outdoor Unit Model(s) #:</b>	
<b>Associated Indoor Units</b>	<b>Indoor Unit Model Number(s)</b>	<b>Associated Indoor Units</b>	<b>Indoor Unit Model Number(s)</b>
<b>Indoor Unit 1:</b>		<b>Indoor Unit 3 (if installed):</b>	
<b>Indoor Unit 2 (if installed):</b>		<b>Indoor Unit 4 (if installed):</b>	
<b>Total Installed Cost (before rebates): \$ _____ Additional repair cost (if low income): \$ _____</b>			
<input type="checkbox"/> Yes, this DHP has been installed on a dedicated electrical circuit. <input type="checkbox"/> Yes, I have installed refrigerant line protection on the entire length of exterior, insulated refrigerant lines. <input type="checkbox"/> Yes, I have installed the system in accordance with manufacturer specifications, including adherence to proper refrigerant charging. <input type="checkbox"/> If installing a single head DHP, I have received the contractor orientation available at <a href="https://goingductless.com/partners">https://goingductless.com/partners</a> .			

**Installer Required Signature**

By signing below, the installer certifies that this form and any accompanying documentation are complete and accurate, and that all measures associated with this project were completed as of the signature date below. The signature certifies that the installer is licensed, bonded, insured, and has been trained by the manufacturer of the installed product and, if installing a single head Ductless Heat Pump, has received the contractor orientation available at <https://goingductless.com/partners>. This form must be signed by the installer.

<b>Installer Name</b>	<b>Installation Company</b>	<input type="checkbox"/> Contractor <input type="checkbox"/> Homeowner/Other
<b>Installer Signature</b>	<b>Installer Phone #</b>	<b>Date</b>

**PRIVACY ACT STATEMENT**

Basic authority for collecting this information is authorized by 16 U.S.C. §§ 832 et. seq., and 838 et. seq., pursuant to Bonneville Power Administration’s Conservation Program system of records established in 46 FR 31700. This information is primarily intended to further, but is incidental to the performance of, BPA’s overall Energy Efficiency Program, the objective of which is to acquire energy resources through energy efficiency, to determine what cost-effective conservation and direct application renewable resources measures should be installed or adopted under different circumstances, and to provide incentives for the installation of such measures. Other routine uses of this information include: aggregation into a public database on energy efficiency; furnished to authorized personnel for installation/repair of equipment; aggregated into a database for program publicity; and in some instances information regarding buildings will be made available to subsequent purchasers of the buildings. Your disclosure of the requested information is voluntary; however failure to provide requested information means that it will not be possible for you to participate in this BPA Energy Efficiency program.