

COLUMBIA RIVER PEOPLE’S UTILITY DISTRICT
Regular Meeting
September 18, 2018

A. CONVENE MEETING

The Regular Meeting of the Board of Directors of the Columbia River PUD was called to order by Vice President, Harry Price, at the Deer Island District Office at 6:00 p.m. The following individuals were present:

Directors:

Rob Mathers
Craig Melton
Harry Price
Debbie Reed

Staff:

Eli Crape, Operations
Kristen Dean, Customer Accounts
Lil Guisinger, Accounting & Finance
Tim Lammers, Energy Services
Lonny Lee, IT
John Nguyen, General Manager
Heidi Ralls, Administration/Public Relations
Branden Staehely, Engineering
Sonia Wendelschafer, Human Resources

Consultants:

None

Public:

Emily Bray-Nash Jack Carter Sharon Carter Jennifer Nelson

1. **Pledge of Allegiance:** Vice President Price led the Board in the pledge of allegiance.

Lonny Lee introduced the new GIS Analyst, Emily Bray-Nash.

2. **Agenda – Requests for Additions or Deletions:** None

3. **Public Comment:** None

B. ITEMS FOR ACTION

1. **Minutes, August 21, 2018 Regular Meeting:** Directors Melton/Mathers moved to approve the Minutes of the August 21, 2018 Regular Meeting as presented. *Vote: Unanimously approved.*
2. **Financial Reports for August, 2018:** L. Guisinger reviewed the financial reports for August, noting cash, less long-term debt reserves was equal to \$10,790,381. Directors Mathers/Reed moved to approve the Financial Reports for August, 2018 as presented. *Vote: Unanimously approved.*
3. **Accounts Payable Report for August, 2018:** L. Guisinger reviewed several payments and clarified others. After little discussion, Directors Melton/Reed moved

to approve the Accounts Payable Report for August, 2018 as presented. *Vote: Unanimously approved.*

4. **Appoint Budget Advisory Committee:** Vice President Price reviewed the action item for appointing the proposed 2019 Budget Advisory Committee. After little discussion, Directors Reed/Mathers moved to appoint the proposed 2019 Budget Advisory Committee members with the intent to fill the Industrial position prior to the first Budget Advisory Meeting. *Vote: Unanimously approved.*

C. ITEMS FOR DISCUSSION

1. Reports:

- a. **Outages:** E. Crape reviewed the outage report for August, 2018.
- b. **Write-offs:** K. Dean noted that August was a stellar month for collections.
- c. **Staff:** J. Nguyen reported on the correspondence from the City of St. Helens. They were very appreciative of the offer. The recommendation to City Council will be to deny the deferral and utilize the lighting incentive as payment toward the increased rates.

B. Staehely provided an update on the Betsy Johnson Substation.

S. Wendelschafer announced Denise Payne was the employee of the month for August. She indicated the HR Assistant position had been filled. Kristen Hansen started September 13. Applications for the Billing Analyst/Customer Accounts position are still being reviewed.

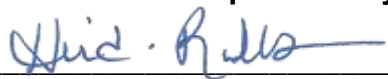
2. **Board Comments:** R. Mathers thanked staff for the valuable information and excellent customer service he received when inquiring on increasing his personal power load.

Directors Melton and Price thanked staff for the timely information and urged them to continue looking toward the future, ensuring the utility remains successful.

3. **Public Comment:** None

There being no further business to come before the Board, the meeting was adjourned at 6:24 p.m.

Columbia River People's Utility District

By 
Heidi Ralls, Board Secretary