

**COLUMBIA RIVER PEOPLE’S UTILITY DISTRICT**  
**Special Meeting – Training & Workshop**  
**March 20, 2018**

The Special Meeting of the Board of Directors of the Columbia River PUD was called to order by President, Jake Carter, at the Deer Island District Office at 1:05 p.m. Notice was provided to the press and interested parties. The following individuals were present:

**Directors:**

Jake Carter  
Rob Mathers – arrived 1:30 p.m.  
Harry Price  
Debbie Reed

**Staff:**

Libby Calnon, Community & Public Relations  
Rick Calnon, IT  
Eli Crape, Operations  
Kristen Dean, Customer Accounts  
Tim Lammers, Energy Services  
Lil Guisinger, Accounting & Finance  
John Nguyen, General Manager  
Heidi Ralls, Administration  
Branden Staehely, Engineering  
Rachel Swanson, Accounting & Finance  
Sonia Wendelschafer, Human Resources  
Kyle Boggs, Communications

**Consultants:**

None

**Public:**

None

J. Nguyen introduced Elisabeth (Lil) Guisinger, the new Accounting & Finance Supervisor.

He requested a change of order to the agenda. He would like to move #4 – Economic Development Incentives ahead of #2 – ABC’s of N -1.

- 1. 5-Year Strategic Plan:** J. Nguyen provided a review of each of the objectives and strategies, noting the status of each. B. Staehely indicated BPA is going through a review of PGE’s layout for the transmission tap. Based on the most recent conversation, he’s expecting construction to begin near end of summer.

The meeting continued with Rob Mathers.

J. Nguyen proceeded with a review of the objectives for the 2018-2022 Strategic Plan. Discussion occurred. Staff will continue updating the performance metrics and will present the updated plan later in the year for adoption. J. Nguyen invited the Board to provide input during the process.

- 2. Economic Development Incentives:** L. Calnon provided an overview of the authority to offer economic incentives (ORS 261.305(12)), the benefits of offering economic incentives, and types of incentives that could be offered. The proposed incentives include a capital investment rebate which would have a cap at 50% with certain requirements, and a capital investment incentive that allowed for installment payments on labor costs for one year at 0% interest with the customer paying up front for any equipment. These incentives would not impact nor be subsidized by any existing customers. After

considerable discussion, J. Nguyen indicated he would secure legal review and bring additional information to the Board for further discussion at the May, 2018 regular meeting.

After a short break, the meeting resumed at 3:18 p.m.

3. **ABC's of N -1 & 5-Year Systems Planning:** B. Staehely indicated he would start with the five-year plan in order to have N -1 make sense. He reviewed System Design Criteria, a review of substation load forecast reports, and a summary of projections. Discussion occurred; no action was taken.

There being no further business to come before the Board, the meeting was adjourned at 4:11 p.m.

**Columbia River People's Utility District**

By   
**Heidi Ralls, Board Secretary**