

COLUMBIA RIVER PEOPLE’S UTILITY DISTRICT
Special Meeting
January 3, 2017

A. CONVENE MEETING

The Special Meeting of the Board of Directors of the Columbia River PUD was called to order by President, Jake Carter, at the Deer Island District Office at 6:00 p.m. The following individuals were present:

Directors:

Jake Carter
Rob Mathers
Craig Melton
Harry Price

Staff:

Libby Calnon, Community & Public Relations
Rick Calnon, IT
Eli Crape, Operations
Tim Lammers, Energy Services
Mikka Mullican, Customer Accounts
John Nguyen, Interim General Manager
Tracy Pinder, Accounting & Finance
Heidi Ralls, Administration
Sonia Wendelschafer, Human Resources

Consultants:

Philip Griffin, Attorney

Public:

Sharon Carter	Dave Ehrenkranz	Barbara Fail	Kay Fail
Kathy Hoffman	Judi Kellar	Mark Larson	Dwight Matney
Tammy Maygra	Jennifer Nelson	Brady Preheim	Debbie Reed
Nancy Ward	Courtney Vaughn, Spotlight		

- 1. Pledge of Allegiance:** President Carter led the Board in the pledge of allegiance.
- 2. Agenda – Requests for Additions or Deletions:** President Carter called for additions/deletions. He requested “Election of Officers/Advisory Committee” be moved to the January 17, 2017 regular meeting. P. Griffin noted there is no need for Executive Session; action item 4.1 Substation Property was added.
- 3. Public Comment:** Dave Ehrenkranz asked if there would be a second opportunity for public comment. President Carter indicated the agenda offered only one public comment for this meeting.

Mark Larson questioned why the second candidate from the election couldn’t be appointed. President Carter indicated the Board is required to go through the vacancy process.

Tammy Maygra asked if the appointment would be made at a separate special meeting or at the regular meeting and inquired the status of the annexation process. It was noted the process is still being reviewed in both Columbia and Multnomah Counties.

President Carter wanted to address the issue of “Point of Order” from the last meeting. According to the parliamentarian the PUD utilizes for training, the public is here as guests and actions initiated by the public are not allowed.

4. **Oath of Office:** P. Griffin, General Counsel, administered the Oath of Office to Rob Mathers, Director for Subdivision 3, and Jake Carter for Subdivision 4.

4.1 - Substation Property: J. Nguyen is requesting the Board authorize removal of the condition to obtain financing listed in the purchase agreement approved at the December 20 regular meeting. He reported Alan Dashen, municipal financial advisor advised the PUD it would be more cost effective to utilize cash to purchase the property. T. Pinder indicated the purchase would not have an adverse effect on cash levels. After little discussion, Directors C. Melton/H. Price moved to strike item seven from the list of conditions in the purchasing agreement and replace it with a cash purchase. *Vote: Unanimously approved.*

5. **Board Vacancy:** President Carter reported the Board has a packet containing interest applications for the Board vacancy from Debbie Reed; Barbara Fail; and Joseph Burks. The Board discussed the various options for an interview process including the date, individual or panel interviews, how to satisfy public meeting laws while providing an opportunity to keep distractions at bay, and what types of questions to ask.

Eligibility of candidates is still being determined, General Counsel is still working on verifying the two year residency requirement. If qualifications are not met, the candidate will be notified immediately.

After significant discussion, Directors J. Carter/H. Price moved to set a board workshop for 2:00 p.m. January 17 to be held via closed circuit TV in a room outside community room so the public can watch from in the community room. Individual interviews will be conducted if applicants agree, otherwise the Board will conduct a panel interview. Directors Carter and Mathers will come up with the interview questions for the interview process. *Vote: Unanimously approved.*

6. **Executive Session:** None

There being no further business to come before the Board, the meeting was adjourned at 6:39 p.m.

Columbia River People’s Utility District

By  _____
Heidi Ralls, Board Secretary