

COLUMBIA RIVER PEOPLE'S UTILITY DISTRICT
Regular Meeting
December 18, 2007

The Regular Meeting of the Board of Directors of the Columbia River PUD was called to order by President, Loren Tarbell, at the Deer Island District Office at 6:00 p.m. The following individuals were present:

Directors:

Carol Everman
Darrel Purkerson
Richard Simpson
Loren Tarbell

Staff:

Kevin Owens
Rick Lugar
Steve Hursh
Valarie Koss
Thad Roth
Tim Lammers

Consultants:

Public:

The following proceedings were had (all action being first duly moved and seconded, and all action taken being upon the unanimous vote of the Board or without dissenting vote or abstention, unless otherwise stated):

Public Hearing 2008 Operating and Capital Budget:

L. Tarbell opened the Public Hearing at 6:05 p.m.

Staff Comments: R. Lugar provided an overview of the 2008 Budget and recommendation to the Board.

Public Testimony/Comments/ Questions: None

L. Tarbell closed the Public Hearing at 6:15 p.m.

Board Deliberation: L. Tarbell thanked the Advisory Committee for participating in the Budget Meetings and asked Staff to extend the Board's thanks and appreciation for their participation and thoughtful questions. The Board extended their thanks to Staff for their work in preparation of the Budget documents.

K. Owens echoed his thanks to the Advisory Committee, Board and Staff.

Public Comment: None

DISCUSSION OR ACTION ITEMS

1. **Wage & Salary Adjustment/COLA Increase:** The Board took action to authorize the a Cost of Living Increase and adjustment to the Wage Schedule as follows:
 - Maintain historical salary relationship of a minimum of two ranges or 12% between a Supervisor and the direct report staff they supervise.

- Eliminate historical salary relationship of a minimum of one range or 6% between a Supervisor and staff that are not in a supervisory capacity.
 - Change position classifications to the appropriate salary range in the 2008 Salary Schedule using the results of the Market Survey as follows:
 - Move the Executive Assistant to R 7;
 - Move the CADD Specialist to R 8;
 - Move the Help Desk Analyst to R 12;;
 - Add a Senior System Engineer at R 16;
 - Move the Community & Government Relations Manager to R 18;
 - Move the Engineering & Operations Manager and Finance & Customer Services Manager to R 20.
 - Authorize a 3% COLA for all ranges in the Wage & Salary Schedule.
 - All salary changes will be effective date of February 1, 2008.
2. **2008 Operating and Capital Budget:** The Board reviewed the Staff summary presented. The Board declared a potential conflict of interest due to payment of a Board Stipend and benefits included in the 2008 Budget. The Board took action to adopt the 2008 Operating and Capital Budget as presented.
 3. **Minutes, November 20, 2007 Regular Meeting:** The Board took action to approve the minutes of the November 20, 2007 Regular Meeting as submitted.
Minutes, November 27, 2007 Special Meeting Budget Advisory Committee: The Board took action to approve the minutes of the November 27, 2007 Budget Advisory Committee as submitted.
 4. **Financial Reports for November 2007:** R. Lugar advised that electric sales were up and margins were strong due to the deferment of capital projects. The Board took action to accept the Financial Reports for November 2007 as presented.
 5. **Accounts Payable for November 2007:** The Board took action to approve the Accounts Payable for November 2007 as presented.
 6. **Outage Report for November 2007:** The Board took action to accept the Outage Report for November 2007 as presented.
 7. **Write-Offs for December 2007:** The Board commended staff on their ability to work with customers to keep Write-Offs down. After some discussion, the Board took action to approve the Write Off list for December 2007 as presented.
 8. **Award Bid – 2008 Line Construction Materials:** The Board took action to award the bid for 2008 Line Construction Material for individual items to each vendor as follows: HD Supply in the amount of \$20,774.23; General Pacific in the amount of \$29,629.41; WESCO in the amount of \$33,955.68; and Platt Electric in the amount of \$71,978.76 as it represents the lowest cost to the District.

9. **Rate Schedule 65 – Area Light Fees:** After some discussion the Board took action to authorize the change to RS 65, Area Lights as recommended by staff.

10. **APPA Legislative Rally:** The Board took action to authorize two Board members attendance at the APPA Legislative Rally in Washington, DC in February.

NWPPA Annual Meeting: The Board took action to authorize Board attendance at the NWPPA Annual Meeting in Anchorage, Alaska in May.

10A. **Surplus Property Declaration:** The Board took action to declare the Digger Derrick Surplus and authorize the General Manager to dispose of the property by trade in or sale to West Oregon Electric as it represents the best interest of the public.

11. **Public Comment:** None.

12. **Board Report:** L. Tarbell reported that Board members attended the NRU and PPC Annual Meeting and found the information presented very informative. D. Simpson reported on the OPUDA Board meeting..

13. **Staff Report:** K. Owens reported that the crew did outstanding work during the recent wind storm. R. Lugar advised that IRS updated the mileage for 2008 and it would decrease to 50.5 cents per mile.

14. **Executive Session:** The president advised that after a brief recess, the Board would reconvene in executive session under ORS 192.660 (2)(h), consultation with legal counsel. Instructions were read to the public and press. A brief recess was called at 7:29 p.m. The Board reconvened in executive session at 7:30 p.m. The board reconvened in regular session at 7:34 p.m.

There being no further business to come before the Board, the meeting was adjourned at 7:35 p.m.

Columbia River People's Utility District

By _____


Valarie L. Koss